



**Friends of the Modesto Library  
Board of Directors Meeting  
4 December 2024**

The meeting was called to order at 4:03 by President Denise Nordell.

**Officers and Directors present:** Anne Britton, Cande Brody, Ellen Dambrosio, Marilyn Drew, Pat Glatke, Maree Hawkins, Judy Herrero, Pam Pallios, Cathie Peck, Julie Saugstad and Isa Wiechmann; guests Donna Flanders, Modesto Library Manager Chris Moreno and County Librarian Sarah Dentan.

**MINUTES** of the previous meeting were reviewed.

**ACTION TAKEN:** The minutes of the 4 September 2024 FOML meeting were approved on a motion by Maree seconded by Cande.

**SPEAKER: Sarah Dentan**

Denise introduced County Librarian Sarah Dentan who gave an update on the Modesto Library renovation project and shared information about the Modesto Express Library, which opens January 6<sup>th</sup> and stated that renderings of a renovated Modesto Library are available on the library's web site. The site will be updated as plans progress. Abatement and construction is still estimated to mean a reopening in the summer of 2026.

**PRESIDENT'S REPORT: Denise Nordell**

**Lifelong Legacy campaign update**

- As of Giving Tuesday (unofficial end of the campaign) \$2,785,000 in commitments raised.
- \$2M has been collected from nearly 400 donors
- 100% FOML board participation; \$45,000 and counting
- Outreach included dozens of public and private events and service club presentations, hundreds of fundraising letters sent, thousands of social media ad impressions posted raising awareness of our library and its needs.
- Thousands of volunteer hours and total commitment from a dedicated team of about 30 individuals.

Campaign will continue in maintenance mode with a committee under direction of the Executive Committee. A Thank You celebration for the volunteers is planned for February.

**Plans for FOML in 2025**

- Denise appointed a committee of Anne Britton, Judy Herrero and Maree Hawkins (plus any other board members interested) to suggest a plan for FOML during the Modesto Library closure. Ideas and recommendations should be sent to Anne.
- Denise appointed Pam, Marilyn and Isa to the Nominating Committee.

## **TREASURER'S REPORT SUMMARY: Julie Saugstad**

Statements of Financial Position and of Activity were presented. [See addenda] Julie is maintaining funds in a variety of accounts to maximize profit and flexibility of access.

**ACTION TAKEN: No outstanding bills were presented and the reports were approved on a motion by Isa with a second from Pat.**

## **MEMBERSHIP REPORT: Ellen Dambrosio**

Membership is currently 169 for 2024. Renewal letters will be sent after the New Year starts.

## **LIBRARIAN'S REPORT: Chris Moreno**

### **Moving Update:**

- The library's last day open to the public was on Wednesday 11/27/24.
- During the closure, customer hold items can be picked up at any of our library branches and the Express Library when it opens 1/6/25 (10<sup>th</sup> Street Plaza).
- Staff are currently packing up personal and backroom workspaces and planning to start moving the collection to Salida in January.
- FOML storage space has been temporarily moved into the CSV area. If access is needed to FOML storage in the next 2 months, please contact Chris or Facilities Manager Marco Sepulveda. When construction is complete there will be a dedicated area for FOML storage in the basement.
- Express Library: Expected to open 1/6/25. It will offer limited computer use, access to copier, scanner, fax machine. There will be a holds pick up area, small collection of new books with Spanish and children's materials available as well. The fish tank will be housed there as well.

### **New Funding Request:**

- Modesto Summer Feeding support
  - Amount Requested: \$7,500
  - Summary: The past 5 years the library has supported our county's local school district's summer feeding programs. The library provides families attending the program with access to library information, fostering literacy and learning during the school break. Additionally, new books are distributed to participating children ensuring they have access to engaging materials to enjoy at home. These books also serve as a tangible connection to the library and its resources, encouraging families to engage with literacy and education year-round. This partnership helps bridge the summer learning gap and supports the community's educational and more importantly, nutritional needs. The library supports this program throughout the county, these funds will be used to support Modesto City School sites only. With Modesto Library being closed, it is important that we continue to stay engaged with our community.

- Breakdown of funding:
  - \$7,000: to purchase approximately 1,000 books @ \$5-\$6 each. Cost includes estimated taxes and shipping.
  - \$500: to purchase reusable bags - 1,000 @ \$0.50

**ACTION TAKEN: After discussion, on a motion by Anne with a second from Pam the request was approved to add \$7,500 to the budgeted quarterly allocation for a total distribution of \$13,000 to Modesto Library at this time.**

Revised Request Distribution chart is appended.

## **EVENTS/ACTIVITIES AND VOLUNTEER OPPORTUNITIES**

### **Used Book Sales**

- Last book sale was held October 26, 2024 and earned \$1,716.
- The warehouse has been emptied.
- A final three boxes of children's books were given to the Marshall center.

### **Halloween**

- Over 700 people attended the October 29<sup>th</sup> Halloween Spooktacular co-hosted at McHenry Mansion garden.
- Staff presented two sessions of story time and FOML volunteers handed out candy and toys.
- Mansion staff were quite pleased with the turnout and hoped for future collaborations.

### **Scholastic Book Fair** [full report available on request]

- The November book fair earned \$2,254.71 in new credit.
- Current balance is \$4,189.89 Scholastic Dollar credit.
- \$1718.58 of existing credit (157 books) was redeemed at the fair for library collections or programs. An additional order will be placed for give-away books for 2025 Dia.

### **Barnes & Noble Book Fair – December 6-9, 2024**

## **CORRESPONDENCE/OTHER/ADJOURN**

- Anne read a note thanking FOML for gift of \$2,000 that enables enrollment of children in the Imagination Library of Stanislaus County through Modesto Library activities. FOML volunteers or staff have registered 200 children so far.
- Meeting was adjourned at 4:50 p.m.
- *Next meeting: March 5 with time and place TBD.*

Respectfully

*Anne Britton*

Anne Britton

Approved 5 March 2025

Friends of the Modesto Library  
Statement of Financial Position, *comparative*

	as of October 31, 2024	as of June 30, 2024	change
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
Checking, general	\$ 47,192	\$ 59,202	\$ (12,010)
Checking, Campaign	28,868	31,159	(2,291)
Funds held at PayPal	220	245	(25)
SCF, investment account	537,463	376,887	160,576
US Bank, CD 2582, general	28,422	27,959	463
US Bank, CD 5560, Campaign	253,993	250,001	3,992
US Bank, money market, Campaign	621,503	43,085	578,418
Total Bank Accounts	<u>1,517,661</u>	<u>788,538</u>	<u>729,123</u>
Other Current Assets			
Prepaid expenses	-	10	(10)
Payments to deposit	5	-	5
Scholastic Books store credit	3,654	3,654	-
Total Other Current Assets	<u>3,659</u>	<u>3,664</u>	<u>(5)</u>
Total Current Assets	<u>1,521,320</u>	<u>792,202</u>	<u>729,118</u>
Other Assets			
Commitments due	15,508	26,000	(10,492)
Commitment due, City of Modesto	500,000	500,000	-
Commitments due 10.1.24	108,500	591,000	(482,500)
Commitments due 2025	339,583	324,083	15,500
Commitments due 2026	201,917	196,917	5,000
Commitments due 2027	122,500	117,500	5,000
Commitments due 2028	97,500	92,500	5,000
Total Commitments, outstanding	<u>1,385,508</u>	<u>1,848,000</u>	<u>(462,492)</u>
Commitments, income deferred	<u>(1,385,508)</u>	<u>(1,848,000)</u>	<u>(1,848,000)</u>
Total Other Assets	<u>-</u>	<u>-</u>	<u>(2,310,492)</u>
<b>TOTAL ASSETS</b>	<u><b>\$ 1,521,320</b></u>	<u><b>\$ 792,202</b></u>	<u><b>\$ 729,118</b></u>
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Payable for Early Childhood Room	75,000	-	75,000
Expense deferred until paid	(75,000)	-	(75,000)
Total Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equity			
Net assets, temporarily restricted	\$ 1,446,273	\$ 709,340	\$ 736,933
Net assets, unrestricted	75,047	82,862	(7,815)
Total Equity	<u>1,521,320</u>	<u>792,202</u>	<u>729,118</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u><b>\$ 1,521,320</b></u>	<u><b>\$ 792,202</b></u>	<u><b>\$ 729,118</b></u>

Friends of the Modesto Library  
Statement of Activity  
*budget vs actual activity*

	<i>current period</i>	<i>fiscal year</i>	
	<b>7-1-24 to 10-31-24</b>	<b>7-1-24 to 6-30-25</b>	<i>under (over)</i>
	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
Program Expenses			
Library funding requests	6,950	11,650	4,700
Library programs			
Books donated	-	3,000	3,000
Halloween	-	100	100
Imagination Library	2,000	2,000	-
Nat'l FOL week	-	250	250
Yarning with Friends, expenses (proceeds)	(764)	100	864
Total Library programs	1,236	5,450	4,214
Tax measure support	-	5,000	5,000
Total Mission Costs	8,186	22,100	13,914
Revenue over (under) mission costs	70,642	3,075	(67,567)
Expenditures			-
Bank fees & service charges	24	220	196
PayPal fee	80	-	(80)
Total Bank fees & service charges	104	220	116
Insurance	2,913	400	(2,513)
Meeting	-	150	150
Memberships & subscriptions	-	130	130
Office supplies	-	150	150
Postage and PO Box	-	360	360
Printing and promotional items	245	400	155
Tax and licenses	-	25	25
Website maintenance	10	180	170
Total Expenditures	3,272	2,015	(1,257)
Net operating revenue over (under) expenditures	67,370	1,060	(66,310)
Other Revenue			
Interest earned, CDs	4,455	1,200	(3,255)
Interest earned, money market	3,418	-	(3,418)
Donations received for Capital Campaign	661,933	2,050,000	1,388,067
Increase (decrease) in SCF value	13,546	51,625	38,079
Total Other Revenue	683,352	2,102,825	1,419,473
Other Expenditures			
Expenses paid for Capital Campaign	18,892	18,500	(392)
SCF admin fee	2,712	29,500	26,788
Total Other Expenditures	21,604	48,000	26,396
Net revenue over (under) expenditures	\$ 729,118	\$ 2,055,885	\$ 1,326,767

Friends of the Modesto Library  
Statement of Activity  
*budget vs actual activity*

	<i>current period</i>	<i>fiscal year</i>	
	<b>7-1-24 to 10-31-24</b>	<b>7-1-24 to 6-30-25</b>	<i>under (over)</i>
	<b>Actual</b>	<b>Budget</b>	Budget
Revenue			
Barnes & Noble fundraiser	\$ -	\$ 2,500	\$ 2,500
Book Sales			
On-line book sales	-	150	150
Scholastic Book Fair	-	1,650	1,650
Scholastic Book Fair expenses	-	(150)	(150)
Total Scholastic Book Fair	-	1,500	1,500
Used Books Sale	2,265	2,000	(265)
"In-kind" used book sale donations	400	-	(400)
Used Books Sale expenses	(418)	(125)	293
Total Used Books Sale	2,247	1,875	(372)
Total Book Sales	2,247	3,525	1,278
Donations			
Business donation, directed	-	500	500
Honoree and memorial donations	-	500	500
Individual donation, general use	28	1,750	1,722
In-kind donations	89	300	211
Total Donations	117	3,050	2,933
Grants, as fiscal agent	75,000	75,000	-
Grant disbursement	-	(75,000)	(75,000)
Memberships			
Business memberships	1,000	1,000	-
Dues, individual	100	-	(100)
Bestseller \$250-499	-	1,550	1,550
Classic \$500-999	-	4,000	4,000
Epic \$1,000+	-	1,000	1,000
Novelist \$100-249	100	5,000	4,900
Reader \$25-49	100	1,325	1,225
Storyteller \$50-99	150	2,125	1,975
Total Dues, individual	450	15,000	14,550
Total Memberships	1,450	16,000	14,550
Payments from affinity programs	14	100	86
Total Revenue	78,828	25,175	(53,653)

Revised Request Approved Dec. 4, 2024

Modesto Library Funding Request to FOML, 2024-2025						
Items Requested	Total Requested	Quarterly Meeting Date Funds Requested				Strategic Priorities
		9/4/2024	12/4/2024	3/5/2025	6/4/2025	
Circulation Display Supplies (Poster Board, Paper, Velcro, Paint, Dye Cutter materials, etc)	\$250	\$250				3.a
Juvenile Justice Center book club (YSO, Annie Snell)	\$800		\$800			3.b, 5.a
Modesto Dia Event (April 2025)	\$1,200		\$1,200			3.a, 3.b, 4.c, 5.a
Staff Professional Development trainings	\$1,600		\$1,600			2.d
Adult Programming (\$300/Quarter)	\$600	\$300	\$300			3.b, 4.a, 4.c
Childrens Programming/Crafts (\$800/Quarter)	\$1,600	\$800	\$800			3.b, 4.a, 4.b, 4.c
Books for County Fair	\$400				\$400	3.b, 4.a, 5.a
Makerspace Programming and supplies (\$800/Quarter)	\$1,600	\$800	\$800			4.a, 4.c
STEAM Maker Kit Bags (approved 9/4/24)	\$1,200	\$1,200				4.a, 4.c
Makerspace iPads x 6	\$3,600	\$3,600				4.a, 4.c, 5.a
Modesto City Schools Summer Feeding Support	\$7,500		\$7,500			3.b, 5.a
<b>Totals</b>	<b>\$20,350</b>	<b>\$6,950</b>	<b>\$13,000</b>	<b>\$0</b>	<b>\$400</b>	