

Library Advisory Board
Meeting Minutes
October 24, 2024, 5:30-7:00 p.m.
Modesto Library Auditorium

Present: Board Members – District 1 Rep Renée Ousley-Swank, District 2 Rep Lise Talbott, District 4 Rep Deb Neuman, District 5 Rep Gay Girard; At-Large Rep Michael Lingg; At-Large Rep Shanyyn Vitti-Avila; Library Staff Members – Patti Boardrow, Sarah Dentan, Laura Ferrell, Curtis Lee, Wayne Philbrook, Angelique Prendez, Andrea Rush-McNeel, Susan Sawyer, Marco Sepulveda, Bryan Sontag; Friends of the Library Representative(s) – Friends of the Denair Library Lisa Brugger; Stanislaus Library Foundation Representative(s) – Susan Thomas

- I. Meeting was called to order by Lise Talbott at 5:30 p.m.
- II. Welcomed newly appointed District 4 Representative Deb Neuman
- III. Nominations for Chair, Vice-Chair to serve 2025 calendar year were continued from last meeting
- IV. Consent Calendar
 1. Approval of Minutes from meeting held July 27, 2024
Gay Girard made a motion and Shanyyn Vitti-Avila seconded the motion to accept the minutes as written. The motion passed with unanimous approval.
- V. Public Comment – Introductions were made by Angelique Prendez as Staff to the Advisory Board and Lisa Brugger as a member of the Denair Friends of the Library Group.
- VI. Report from County Librarian – Sarah Dentan

Modesto Library last day open will be Wednesday, November 27, 2024. Construction will begin early Spring 2025, projected to reopen Summer 2026.

The Express Library located in downtown Modesto at 1002 10th Street will open January 6, 2025. It will be open Monday – Wednesday: 10:00 a.m. – 6:00 p.m., Thursday 10:00 a.m. – 7:00 p.m., Friday – Saturday 10:00 – 5:00 p.m.

Concepts of the Modesto Library design process were shown.

Statistics – July almost 10,000 attended programs, August 3,000 (no Story Time in August), and September 5,500.

Modesto is responsible for a third of circulation countywide.

Door Count – Above where we were last year. The library reopening is expected to bring in more people.

- VII. Staff Reports
 1. IT Update – Andrea Rush-McNeel

Projects in progress:

- AWE Services – Deployment of new AWE (Children's devices)
- Dup/MFA Implementation – Install peripherals. Training needed for staff to be ready for Multifactor Authentication (MFA).
- Moved to Princh from Printer on as a service for customers to use for their print jobs. Flatten PDF issue. PDFs with links/video do not print well.
- EnvisionWare to move to the cloud – Looking at cloud options for management consoles. Used to manage public devices.

What's Next?

- Look at different options for mobile app
- Prepare for Modesto closure
- Salvage old, unusable items to be reused or discarded

2. Budget Report – Curtis Lee reviewed the Library budget as of 9/30/2024 (Attachment VII-2)

3. Facilities Update – Marco Sepulveda
Planned Renovation Projects

- Modesto – To close at Thanksgiving and reopen in Summer 2026.
- Newman – To close December 2 and reopen May 2025 (pending Board approval). McConnell Center will be used for a pop-up library.
- Riverbank – To close May 2025 and reopen September 2025 (pending Board approval). No alternate tentative space identified yet.
- Salida – Tenant space update (previously used for COVID testing) Now has working air conditioning.
- Keyes – A rendition of the remodel concept was presented (looking at 2026-2027).

VIII. Reports from Library Support Groups

1. Friends of the Library:

- a. Lisa Brugger – Friends of Denair Library has been established and has 501-C3 non-profit status. Currently has 10 members.

2. Library Foundation

- a. September Author Spotlight – Largest fundraiser of the year. Ticket sales were down. Lost previous venue for outdoor gala. This year it is being done as a drive-thru dinner.
- b. November Fundraiser Mailer
- c. Library Foundation Board – Yvonne Downs and Bob Nicholson are no longer members. Contact Susan Thomas by email or by phone.

IX. Action

3. Vote on Officers of the Board for 2025

- a. Lise Talbott was selected to serve as Chair. Shanyv Vitti-Avila was selected to serve as Vice Chair. Secretary of the Board is assigned by County Librarian Sarah Dentan.

- X. Discussion – Continue discussions on renovations at other libraries. Updating collection development policy. The State has asked us to get schedule of library events such as National Library week. LAB would like to support library in those endeavors.
- XI. Announcements – None
- XII. Agenda Building – Next meeting: January 23, 2025 at 5:30 p.m. – 7:00 p.m. at the Salida Library
- XIII. Correspondence – None

Adjourned at 6:48 p.m. Motion to adjourn Shanyyn Vitti-Avila and Gay Girard seconded the motion.

Materials related to an item on this Agenda submitted to the Library Advisory Board after distribution of the agenda packet are available for public inspection at the Salida Library Reference Desk during normal business hours. Such documents are also available on the Library website at www.stanislauslibrary.org/about_advisory_board.shtml subject to staff's ability to post the documents before the meeting.

Stanislaus County Library
Budget Report
September 30, 2024

		Fiscal Year 2025 As of September 30, 2024			Target 25%
Revenues		YTD Actuals Sep-24	Legal Budget FY 2025	% of Budget	
Sales Tax		\$ 1,508,226	\$ 14,500,000	10.4%	25%
Rents		346	1,295	26.7%	
Government Funding (Learning Quest, Bldg Forward)		174,800	4,540,614	3.8%	
Revenue from Services (fines, passports, copies)		77,387	267,625	28.9%	
Misc Revenue (book sales, donations)		38,080	117,363	32.4%	
Public Facility Fees (Turlock Library)		200,000	200,000	100.0%	
County General Fund (GF) Contributions:					
GF - Annual Contribution (Recurring)		216,702	866,810	25.0%	
GF - Infrastructure Investment (Final Installment)		750,000	3,000,000	25.0%	
Total Revenue		\$ 2,965,541	\$ 23,493,707	12.6%	25%
Expenditures		YTD Actuals Sep-24	Legal Budget FY 2025	% of Budget	25%
Salary & Benefits		\$ 2,273,569	\$ 9,476,083	24.0%	25%
Books, Materials & Databases		285,855	872,228	32.8%	
Special Departmental Expense		14,957	386,100	3.9%	
Services & Supplies (S&S):					
S&S - Recurring Operations		553,828	4,091,348	13.5%	
S&S - Modesto Reno. Non-Grant (Library Funds)		-	1,321,790	0.0%	
S&S - Modesto Children's Museum		-	64,525	0.0%	
Inter County Expense		487,020	3,466,987	14.0%	
Fixed Assets (FA) (buildings, vehicles, equip.)					
FA - Modesto Reno. Non-Grant (Library Funds)		-	1,848,533	0.0%	
FA - Riverbank & Newman (Community Invest. Funds)		104,706	1,679,636	6.2%	
FA - Operations (Vans, Network, Modesto Basement)		119,892	1,121,440	10.7%	
Turlock Library Loan Payment		349,559	444,710	78.6%	
Keyes & Waterford Projects		-	3,000,000	0.0%	
Total Expenditures		\$ 4,189,386	\$ 27,773,380	15.1%	25%
Net Increase or (Use of Fund Balance)		\$ (1,223,845) \$ (4,279,673)			
Fund Balance Summary		Amount			
Beginning Fund Balance - 7/1/24		\$ 13,801,341			
Net Increase or (Use)		(1,223,845)			
Ending Fund Balance - 9/30/24		\$ 12,577,496			
Restricted - Imprest Cash		4,922			
Total Restricted Fund Balanced		\$ 4,922			
Total Unrestricted Fund Balance		\$ 12,572,574			