

**Minutes of the
Annual Meeting of
Friends of the Turlock Public Library
Wednesday, June 5, 2013, 7:00 PM**

Board Members Present: Jeanne Endsley, Phyllis Frasier, Michael Fuller, Pat Hickman, Carmen Ingols, Brooks Judd, Donna Lolli, Hal Owen, Pat Portwood.

Others in Attendance: Joan Ahlstrand; Carol Blomquist; Vanessa Czopek, Stanislaus County Librarian; Bob Endsley; Fran Fears; Dorothy Finnegan; Mary Giventer; Sandy Mann; Jayne Smith; Charles Teval, Turlock Public Library Librarian.

- I. Pat Hickman, president of the Association, called the meeting to order at 7:10 PM. Introductions were dispensed with.
- II. After everyone had the opportunity to review the minutes of the last annual meeting (June 6, 2012), Jeanne Endsley moved and Pat Portwood seconded that we approve those minutes. Passed.
- IIa. Items Postponed from the Board Meeting: Librarian's and Treasurer's reports.
 - A. Librarian's Report. Charles Teval outlined many of the highlights of the 2012–2013 year. He reported on the Summer Reading program currently underway. He also announced that the County would be repairing the sidewalk along Minaret. (Ta-DAH!)
 - B. Charles requested \$1000 for e-books. We pondered that while he went on to say that Susan Lilly is again organizing a Stanislaus County Library table at the County Fair; she is looking for volunteers to work at that table. People in Turlock are obvious candidates. Let her know if you're interested.
 - C. Charles also requested some donated money for give-away books at the Fair for kids. In the past, between \$25 and \$200 has evidently been given by other Friends' groups. No one could remember what we gave last year.
 - D. Pat Portwood moved that we give \$100 to the County Library to help purchase books for the kids; seconded by Michael Fuller. Passed.
 - E. Jeanne Endsley moved and Michael Fuller seconded that we give the Turlock Public Library \$1000 (for e-books) from the Off Center Thrift monies. Passed.
 - F. Vanessa Czopek¹, our county librarian, thanked FOTPL for its donation, its advocacy and its outreach. She reminded us that the campaign fund is still open as Save Stanislaus Libraries (hint, hint). She reported that the budget is being squeezed again due to increases in cost for retirements, workers' compensation, insurance, etc. This year's theme at the county fair will be Stanislaus Reads. There is a need for someone to be available at the fair in the Kids' Zone between 4:00 and 6:30 PM and also between 6:30 and 9:00 PM on July 18. Contact Susan Lilly if you're interested (hint, hint).

¹ The c is silent.

- a. Carmen Ingols passed out the treasurer's report for May. The beginning balance for the month was \$21,816.60; at the end of the month we had a total of \$24,846.87, an increase of a little more than \$3000. These figures do not include our \$7282.40 CD.
- b. There was some discussion: we have had more income this year than expected, among other things. It was moved and seconded that we approve the report as presented. Passed.

III. President's End-of-Year Report.

Pat Hickman gave her annual report, saying that a "fine, dedicated group of volunteers" had certainly helped her in her task. She enumerated at least nine things we had accomplished, including the passage of Measure T, connecting with the ABC Project, a grant of \$2500 from Off Center Thrift Store and the \$1156 from the Greenery.

She thanked many individuals, particularly Susan Helm-Lauber for her many years of service producing our quarterly newsletter and Phyllis Frasier for yanking us into the digital age. She also thanked Donna Lolli, whose term is expiring, for her service on the Board and as a volunteer.

Pat ended by suggesting we consider having fundraisers and establishing a speakers' bureau for reaching out to other organizations and individuals in our community. This is her last year as president, but she returns to the Board. She promised to sit in the back row and "quibble about spelling."

IV. The Nominating Committee had proposed the following slate for the Board of Directors:

President:	Jeanne Endsley
Vice President:	Mike Seifert
Secretary:	Jackie Oyer
Treasurer:	Carmen Ingols
Membership:	Gity Miller
Public Advocacy:	Pat Portwood
Directors-at-Large:	Fran Fears, Phyllis Frasier, Nancy Frykman, Michael Fuller, Brooks Judd, Hal Owen, Rachel Stone

The entire slate was elected unanimously. Congratulations to everyone! Your willingness to serve is very much appreciated.

VI. Report of the Budget Committee.

Carmen Ingols presented the proposed budget for 2013-2014. It is pretty straightforward, with an estimated \$11,500 in income, \$3390 in expenses and \$15,000 in library funding for a total of \$18,890 in expenses. Although this looks skewed (it's off by ~~-\$7390~~); we, however, have approximately \$24,000 in carryover this year. Carmen said the committee had "cleaned up the budget" a bit, taking "outreach" out as a category, for example. The one item that prompted considerable discussion was the proposed \$5000 for library equipment. The library has tables, as does Sandy Mann. Pat Portwood promised to do a proposal to amend the budget vis-à-vis the equipment. Mary Giventer moved and Phyllis Frasier seconded that we adopt the budget (with the option of amending it for library equipment). The motion passed unanimously.

VIII. Joan Ahlstrand presented the following amendments to the Corporation's Bylaws:

- A. ARTICLE VI: ELECTION AND TERMS OF OFFICE • Section 5: The term of office shall be one year beginning the month following the annual meeting. No member of the Board of Directors may be elected for more than two consecutive terms to the same position, except for the treasurer, who may be elected for a maximum of three consecutive terms.

Pat Portwood moved that we adopt the new wording of this amendment; seconded by Jeanne Endsley. Passed unanimously.

- B. ARTICLE VIII: FISCAL POLICIES • Section 3: The Treasurer shall keep a full and accurate account of all receipts and disbursements of the corporation in permanent books for that purpose belonging to the corporation. The Treasurer shall deposit all monies and other valuable objects of the corporation in such depositories as may be designated by the Board of Directors. The Treasurer shall make a monthly written report of the finances of the corporation and shall prepare an annual report for the general membership meeting. The Board of Directors may require the Treasurer to give bond at any designated time. Bonding expenses shall be borne by the Friends of the Turlock Public Library. The books and records of the Treasurer shall be reviewed annually by a ~~CPA~~ a qualified person chosen by the Board of Directors.

There was some discussion concerning this amendment. Someone pointed out that the financial review must be done annually; someone else pointed out that CPAs command primo fees, so the suggestion was made simply to require any qualified person to do the review. With these changes, Brooks Judd moved that we approve the amendment; Sandy Mann seconded the motion. Passed unanimously.

- X. Other Business: The discussion of a FaceBook page was postponed until a later date.

Pat Portwood thanked Pat Hickman for “a nice job.” She highlighted the many good projects FOTPL has been involved in, adding, “We’re on a roll!”

- XI. The next annual meeting will take place on June 4, 2014, at 7:00 PM.

- XII. Brooks Judd moved adjournment; Jeannie Endsley seconded. Unanimously approved. The meeting was adjourned at 8:09 PM.

Respectfully submitted,

Michael Fuller, scrivener
for Jackie Oyer