



**Friends of the Modesto Library
Board of Directors Meeting
8 June 2022
Modesto Library Auditorium**

Meeting called to order at 3:06 p.m. by President Denise Nordell.

Officers and Directors present: Anne Britton, Christine Brereton, Cande Brody, Ellen Dambrosio, Marilyn Drew, Jonaca Driscoll, Pat Glattke, María Hernández, Maree Hawkins, Judy Herrero, Denise Nordell, Pam Pallios, Cathie Peck, Judy Pierce, Julie Saugstad, Beverly Schlegel; Chris Moreno, Modesto Library Manager; guest Kathy Sniffen.

Minutes of the 2 March 2022 meeting were approved as amended.

President's Report: Denise Nordell

All topics of note being subsumed under other agenda items, Denise deferred her report to those discussions.

Treasurer's Report: Jonaca Driscoll

[Full quarterly report available upon request.]

Bank Balance as of 31 May 2022

Savings: \$ 1,658.84

Checking: \$ 46,191.07

Total Assets: \$47,849.91

Library Policy on Challenged Books – Deferred

Because of a family emergency, County Librarian Sarah Dentan was unable to attend. Her planned presentation on library selection, retention and reconsideration policies/procedures will be rescheduled as a virtual meeting in the near future.

Librarian's Report: Chris Moreno

Staff/Library Updates

- Staff selections are proceeding for three new/replacement librarians: Ceres, Patterson and one in Modesto Adult Reference department who will oversee the MakerSpace programming among other duties.
- Repairs to the irrigation system should happen soon.
- A beautification update is planned for the near future to relandscape the exterior. Portico flowerbeds will be redone with advice/partnership with Stanislaus Native Plant Society. Modesto Garden Club may adopt upkeep. FOML is investigating further adoption and collaborative funding for upgrades. Expectation is fall of 2023. FOML will be kept up to date on planning.

Programming Report

- **Career services programs** in collaboration with the Stanislaus County Workforce will be held twice a month. Areas covered include practice interview / practice tests available online for job seekers. Vicki Salinas will be coordinating.
- **California Parks Passes** are now available for 14-day checkouts. Information at: www.CheckOutCAStateParks.com .

Upcoming Programs

- **Disney Trivia Night** scheduled for June 17.
- **Local Author Fair** is set for Saturday September 24. FOML is invited to have an info table.
- **A PoeCon** is set for January 2023 in collaboration with Opera Modesto.
- **STEAM Kits** will be offered monthly, up to 200 a month.

Volunteer Opportunities

- **County Fair** help needed at library booth and help processing the free books [including \$300 worth from FOML] that will be handed out. Contact Susan Lilly.
- **First Fridays through October** to share the library booth during the evening DOMO Cultural Market Place events. Modesto library staff have space for FOML at their info table where kids can get free books. [The books will be provided by FOML through Scholastic Book Fair credit and with a 50% matching grant from Kiwanis.] See Children's staff for carpooling for downtown.
- **Lego Friends** is tentative to restart on the 2nd and 4th Wednesdays in August. One for two volunteers are needed. Contact Children's Dept.
- **Youth Craft Fair** for ages 10-16 is tentatively set for a Saturday in October. Volunteers are needed to help in general and to staff a FOML info table. Contact Children's Dept.

Membership: Ellen Dambrosio

Membership Tally (as of June 2022)

- 126 paid 2022 memberships with a goal of 200
- 181 members for 2021

Finance: Jonaca Driscoll

Credit card reader at events is now a reality for FOML, thanks to the efforts of Judy Herrero and Ellen. Barnes & Noble gift cards are still available for purchase.

Expenses and Income 2021/2022 [updated post-meeting, to include final amounts through June 30]

Expenses = \$26,169

Income = \$28,926

Approval of Bills and Quarterly Donations

In consultation with library staff \$300 originally budgeted this quarter for books for the County Fair will be fulfilled through the use of Scholastic credit in that amount instead of a direct cash donation to the library. [Full quarterly report available on request.]

ACTION TAKEN: After review, a motion by Jonaca with a second from Cande was approved to distribute the 4th quarterly library allocation of \$5050 and accept the report as presented.

Approval of Library Requests – The final list of requests for quarterly distribution to the library in 2022/2023 was confirmed as presented at the March meeting. Library strategic priorities and other possible fundraising goals for FOML are also noted.

Modesto Library Funding Request to FOML, 2022-2023						
Items Requested	Total Requested	Quarterly Meeting Date Funds Requested				Strategic Priorities
		9/7/2022	12/7/2022	3/1/2023	6/7/2023	
Circulation Display Supplies (Poster Board, Paper, Velcro, Paint, Dye Cutter materials, etc)	\$500	\$500				3.a
Juvenile Justice Center book club materials/refreshments (YSO, Annie Snell)	\$800		\$800			3.b, 5.a
Modesto Dia Event (April 2023)	\$1,200		\$1,200			3.a, 3.b, 4.c, 5.a
CLA Conference [May 2023] (and other professional development trainings)	\$1,600			\$1,600		2.d
Harry Potter event (December 2022)	\$800	\$800				4.a, 4.c
Adult Programming/Makerspace Supplies (\$250/Quarter)	\$1,600	\$400	\$400	\$400	\$400	3.b, 4.a, 4.c
Childrens Programming/Crafts (\$800/Quarter)	\$3,200	\$800	\$800	\$800	\$800	3.b, 4.a, 4.b, 4.c
Books for County Fair (Susan Lilly)	\$300				\$300	3.b, 4.a, 5.a
Epson FastFoto FF-680W High-speed Photo Scanning System (Makerspace)	\$650	\$650				4.a, 4.c
Laptop (Makerspace)	\$1,600	\$1,600				4.a, 4.c
Flatbed Photo Scanner (Makerspace)	\$450	\$450				4.a, 4.c
Aquarium Fish	\$300				\$300	4.a
Totals	\$13,000	\$5,200	\$3,200	\$2,800	\$1,800	
Possible Fund Raising Goals:						
• Modesto Bee and Microfilm Digitization project (BMI Imaging Systems)						
• Story Hour Room (Make it ADA compliant or repurpose that space)						
• Portico Landscape Project						
• Modesto Auditorium Renovation (New Theater Curtain, paint, etc)						
• Staff Breakroom Updates (paint, furniture, etc)						

Supplementary Request 2021/2022:

First Fridays Request: As noted in the Librarian’s Report, books are given away at these events. A request was made to provide approximately 80 books per month June through October 2022. After discussion two avenues were chosen to fulfill this request.

ACTION TAKEN: Hearing no objections on a voice vote, the request was approved.

Existing Scholastic credit will be used for the first 200 books with Anne handling the transaction during the free shipping period that ends July 31. Pat will secure a grant from North/Modesto Kiwanis clubs for \$250 to be matched by FOML to buy an additional 250 books through Kiwanis Literacy Club organization.

Approval of Budget 2022/2023: Adopted

Friends of the Modesto Library Budget			
For fiscal year July 1, 2022 - June 30, 2023			
		2021-22 Actual	2022-23 Budget
Revenue			
Membership Dues		13,424	\$ 13,500
Business Memberships		100	\$ 700
Sponsorships			\$ 500
Donations/Memorials		3,390	\$ 1,000
Grants			\$ 5,000
Book Sales			
Used Book Sales		9,144	\$ 4,500
Online book sales		453	\$ 500
Barnes & Noble Book Fairs		1,616	\$ 1,500
Affinity Programs		563	\$ 500
Other		236	
TOTAL		28,926	\$ 27,700
Expenses			
Library Funding Requests		21,450	\$ 24,500
Programs			
Program expense		2,399	\$ 400
Printing		356	\$ 296
Refreshments		23	\$ 65
Operations			
P.O. Box		134	\$ 134
Postage		58	\$ 100
Secretary of State			\$ 20
ALTAFF Membership		105	\$ 105
Insurance		865	\$ 315
Office Supplies		269	\$ 100
Website		10	\$ 65
Newsletter Design		500	\$ 1,600
Donations		-	\$ -
Other			
TOTAL		26,169	\$ 27,700

After discussion it was agreed that revisions were needed and to email the revised budget for a vote by email to confirm with the changes. Those changes, along with final “2021-22 Actual” figures through June 30, 2022 are reflected above.

ACTION TAKEN: On a motion by Julie with a second from Judy Pierce the requests and corrected budget for 2022/2023 were approved and adopted via email voting shortly after the in-person meeting.

Used Book Sale: Pat Glattke

Total income from the May one-day sale was \$4,422.82 (which includes tips). Thanks to the efforts of Ellen and Judy Sly Herrero, we were able to accept PayPal credit transactions! 32 volunteers were on hand from the 6am start time. Most worked a three-hour shift. Board members Ellen and Anne were there for the duration. Lin-Ching Malone, our steadfast cashier, stayed all day also. We were fortunate to again have the four strong backs and the determined efforts of the Jr Navy Seals. They are remarkable high school students who hope to attend the US Naval Academy after graduation.

Of course, the work that was done sorting and picking up books could not have happened without a lot of effort by the book sorters. Special recognition goes to Jean and Ed Haven. They picked up and delivered dozens of boxes of books and were there to sort many times

We will hold a second sale on October 1, 2022 which will be the last one that I coordinate. It has been my honor to organize the Used Book Sale for these last few years and I plan to participate in the future.

A new used books sale chairman is needed and anyone interested in participating should contact Pat.

Scholastic Book Fair: Anne Britton

Sales at the May book fair, while not as high as in the fall, generated \$2,560 credit with Scholastic plus \$100 worth of free shipping. Through Scholastic’s donation program that let shopper “round up” at the register along with one large donation, FOML bought nearly 60 books off the book fair for the library’s Summer Reading Challenge and other library programs. [Detailed report available on request.]

Overall, in this fiscal year July 2021-June 2022, \$4,628.84 in Scholastic credit delivered 763 books to the library for its programs. The next book fair is tentatively set for November 2022. Anne thanked the many volunteers who made it happen. [Credit balance with Scholastic as of July 31 = \$3,564.90]

Día De Los Niños/Libros: Anne Britton

Because large group programs are still not allowed, the April celebration was instead spread out over a week, rather than one special day, and was limited to give-aways of books and STEAM kits. Over 600 books provided by FOML were distributed between two mornings outside during Farmers Market days and otherwise inside at the Children’s Desk the week that ended April 30.

Fundraising Committee: María Hernández

The committee is meeting monthly and reviewing possible grants available and creating a database of likely sources. María is drafting a solicitation letter to local businesses to investigate sponsorships or grant collaborations on future Library/FOML projects.

Advocacy Efforts

Julie Saugstad is coordinating with the Stanislaus Library Foundation to insure a consistency between our organizations on the message about the library and its role in the community.

FOML Newsletter Update

The current designer for the newsletter will not be continuing and a search of a replacement is underway. The cost is likely to increase significantly.

Events/Activities and Volunteer Opportunities

- **First Fridays**, June – October: contact Children’s Department.
- **County Fair** Library booth
- **Lego Friends** – tentative to restart on the 2nd and 4th Wednesdays in August. One for two volunteers are needed.
- **Youth Craft Fair** for ages 10-16 is tentatively set for a Saturday in October. Volunteers are needed to help in general and to staff a FOML info table.
- **Adopt-a-Shelf** – Isa is coordinating volunteers, who will need to attend a training session.
- **4th of July Parade/Float** – Volunteers are invited to sit on the Library Foundation float and/or pass out swag during the parade.
- **Yarning with Friends** – The July meeting will be the second Monday because of the library closure on the 4th.
- **Halloween Costume Parade** is dependent on indoor program limitations. Cande will coordinate with Children’s Department and may do something similar to last year’s grab-bag and coloring page.

Calendar review

- 4 July – Parade/Float
- 11 July – Yarning with Friends
- 15 July – Newsletter Submission Deadline
- 24 Sept – Local Author Fair
- 1 Oct. – Used Book Sale
- 8 Oct. – Youth Craft Fair
- Oct. – TBA Halloween event
- Nov -- [tentative] Scholastic Book Fair
- Jan – PoeCon in collaboration with Opera Modesto

Next Meeting

7 September 2022, 3:00 p.m.

Adjourn: The meeting was adjourned at 4:42 p.m.

Respectfully submitted 7 September 2022

Anne Britton, Secretary