



Library Advisory Board  
Meeting Minutes  
Oct. 26, 2023, 5:30-7 p.m.  
Modesto Library Auditorium

Present: Board Members – District 4 Rep Joshua Vander Veen, District 5 Rep Gay Girard; At-Large Representatives Shanyn Avila, Michael Lingg. Library Staff Members – Patti Boardrow, Sarah Dentan, Curtis Lee, Wayne Philbrook, Andrea Rush-McNeel, Marco Sepulveda, Bryan Sontag; Friends of the Library Representative(s) – Friends of the Modesto Library VP Beverly Schlegel; CEO Representative Patricia Lord

Absent: District 1 Rep Renée Ousley-Swank, District 2 Rep Lise Talbott, District 3 Rep/Chair Stella Beratlis. (*all excused absences*)

I. Meeting was called to order by Joshua Vander Veen at 5:31 p.m.

II. Consent Calendar

1. Approval of Minutes from meeting held July 27, 2023

Motion was made and seconded to accept the minutes as written. The motion passed with unanimous approval.

III. Public Comment - none

IV. Report from County Librarian – Sarah Dentan

Management Team – Wayne Philbrook was selected to fill the Operations Manager position. Susan Lilly has retired and there is a recruitment in progress for that vacancy.

Customer Satisfaction Survey – We closed the survey and some results are in, however, we have paper copies that are still being entered. Over 1,200 surveys have come in so far. The survey was posted on our website, available in paper at library branches/events, shared on social media, and QR codes were attached to fliers. We tried to reach a broader population to hear from those who are not frequent library users.

Door Counts – Library hours were expanded in August and with those we have seen numbers improve.

Building Forward Library Improvement Grant – We applied for a grant that requires dollar for dollar matching jurisdiction funds. Improvements most critical to the Modesto Library were identified as asbestos abatement, ADA upgrades, ceiling tile replacement, elevator retrofit/modernization. Other improvements are planned that will not be covered by the grant. Grant and matching funds must be used for grant-eligible projects and improvements. Fund balance will be used for grant-ineligible improvements. Oct.12 we found out we would be awarded the full amount we applied for from the California State Library. (almost \$10 million)

Timeline: Project Team Meetings start September of 2023. Construction is expected to begin in late 2024. Projected completion for the construction is November of 2026. Modesto Library will be shut down during the project and services will be at an alternate location.

Thank you to Marco and the management team for putting the grant-needs plan together.

## V. Staff Reports

### 1. IT Update – Andrea Rush-McNeel

#### Completed Projects:

- Library Internal Sharepoint was moved to Connect
- All 2012 servers have been turned off
- Moved to new Sharepoint site
- Second year of “eBooks for All” funding approved
- Received new self-check kiosks
- Completed Projects:

#### Projects in Progress

- Catalog Redesign
- eRate Funds 2024
- Network Update – Phase 2
- BLUEcloud Analytics Integration

#### What's Next...

- Hosting NorCal Sirsi Dynix User Group in Turlock
- Self-checkouts rolled out Feb. of 2024
- Salvage
- Working on set-up for hybrid meeting in Turlock (in person and remote combined)
- Training for staff on BLUEcloud products
- Updating all management consoles
- Staff will be trained on how to issue library cards.

### 2. Facilities Update – Marco Sepulveda

- New shades were installed at Patterson Library
- Keyes Library has moved into Keyes Community Center and is sharing space with PAL. The old space was no longer satisfactory so we're looking at short- and long-term solutions.
- Clean Air Centers – Funding to create wildfire smoke clean air (Assembly Bill 836) allowed the library to receive air filters. Our libraries are the only clean air centers in Stanislaus County.
- COVID tests are available to customers at all 13 libraries in Stanislaus County.
- Garden Clubs in Modesto and Ceres are partnering with the library for beautification.

### 3. Budget Report – Curtis Lee

Review of the budget as of Sept. 30, 2023.(see attachments V3)

VI. Reports from Library Support Groups

1. Friends of the Library:
  - a. Modesto FOML – Bev Schlegel reported they have a new accounting system and a new treasurer. They had a booth at the Farmers' Market to promote Library services. The Friends Yarning classes are very popular in Maker Space. They are set to embark on fundraising for Modesto Library. There will be a Crab Feed fundraiser at St. Joseph's the first Saturday in February. The next Scholastic Book Fair will be held in November. Friends will participate in the Halloween Parade inside the library.
  - b. Friends of Patterson Library – Gay reported that they hosted an event and raised a little over \$1,000. A water cooler was supplied to the library. Patterson Library Supervisor Susan Sawyer has been very active in the community. Her readings and STEM programs are attracting kids to the library.
2. Library Foundation – Michael Lingg reported that the Gala was a huge success. The Fund-a-Need Auction raised money for Manga books (graphic novels). The auction raised \$14,600. Yvonne Downs set up a table to explain what Manga is to those unfamiliar. Hillari Deschane was the featured local author. Opera song, "Meow" was a highlight of the evening. They are about to start a mail campaign right after Thanksgiving.

VII. Action - None

VIII. Discussion – None

IX. Announcements – None

X. Agenda Building – Next meeting: Jan. 25, 2024 at 5:30 p.m.

XI. Correspondence – None

XII. Adjourned at 6:45 p.m.

Materials related to an item on this Agenda submitted to the Library Advisory Board after distribution of the agenda packet are available for public inspection at the Modesto Library Reference Desk during normal business hours. Such documents are also available on the Library website at [www.stanislauslibrary.org/about\\_advisory\\_board.shtml](http://www.stanislauslibrary.org/about_advisory_board.shtml) subject to staff's ability to post the documents before the meeting.