

Library Advisory Board
MINUTES
July 12, 2018, 4:30-5:30 p.m.
Modesto Library Conference Room
1500 I Street, Modesto, CA 95354

Present: Board Members - Dorothy Finnegan, Sue Henderson, and Lise Talbott; Library Staff Members - Patti Boardrow, John Fleming, Thomas Kaps, Curtis Lee, Bryan Sontag; Friends Representatives - Friends of the Modesto Library Co-President Denise Nordell and FOML member Pat Glattke

Absent: Sheridan Beuving, Joshua Vander Veen, Diane McDonnell

There was a question about the cost of the election to pass the library tax. This the first time the library had to pay the cost of the election. There were only 2 measures on the ballot when Measure "S" went out to voters.

- I. Call to Order, Welcome & Introductions – Sue Henderson volunteered to serve as chairperson in Joshua’s absence. Sue called the meeting to order at 4:35 p.m.

Approval of Minutes of Meeting of April 12, 2018 – Minutes unanimously approved.

- II. Public Comment – None

- III. Correspondence – None

- IV. Report from County Librarian – Presented by Bryan Sontag and Thomas Kaps

Projects 2018:

- *Turlock Library Expansion Project* – WRNS Studio of San Francisco is working on plans for the Turlock Library. The expansion will be added to the existing portion of the building, which will be remodeled. They want to stay with natural wood on the outside of the building. Planning is still ongoing. There will be donor opportunities to help fund a portion of the furniture and fixtures. The current funding plan includes library fund balance and Public Facility Funds, as well as additional sources that are being considered. The Ferrari family has made a generous donation to the project.
- *Empire Library Relocation Project* – We are in the beginning phases of planning for a new building that will be situated on land that was donated for a new library, replacing the existing library in Empire. LDA Design firm of Stockton has been selected to draw up the architectural plans and there will be a separate contract for the construction of the building. This project will be a 2-step process (contract with architect and separate contract for construction). We will be seeking potential grant funding, and one option will be through a USDA grant program. The general funding plan for the Empire Library is similar to the Turlock Library funding plan.
- *Patterson* – City Signs will be providing a new digital sign for the Patterson Library. Installation is expected early to mid-August. The county is working with the city on permits. The electrical outlet was put in.

- *Grayson* – Grand Opening is July 26 from 3-7 p.m. A book drop for this location will be installed.

V. Reports from Library Support Groups

Denise Nordell, Friends of the Modesto Library Co-President, and Pat Glatke, Board member and used-book-sale organizer, reported that the May 5 sale was their best ever and \$4,300 was raised! The Scholastic book sale in May was also a success. It brought in approximately \$1,000 worth of discounted books and products for the Modesto Library. The Friends will rent the State Theater and host the Aug. 6 Summer Reading Challenge Movie Night. Find out more about the Friends of the Modesto Library by picking up their newsletter, available at Modesto Library, or by going to ModestoLibraryFriends.org.

Pat Glatke commended Susan Lilly on the wonderful job she did purchasing books with donated funds for the fair giveaway event this year.

Dorothy Finnegan from Friends of the Turlock Library shared the newsletter from their group. It is sent out quarterly. They also have a Facebook account with 385 followers.

Sue Henderson from Friends of the Patterson Library reported that their April book sale did a little better than others they've held in the last couple years. Quality is getting less and less as people are using other mediums for reading, therefore, discarding fewer books. Their friends group is planning to have another book sale in October.

VI. Old Business

Joshua Vander Veen was reappointed to his position on the Library Advisory Board, representing District 4.

VII. New Business

Curtis Lee, the Library's Business Manager, shared information about the FY 2018-2019/2019-2020 budget. This is the first time the county is doing a 2-year budget plan. Budget objectives for the 2018-2019/2019-2020 budget period include the Turlock Library Expansion, Empire Library relocation and construction, Maker Space construction and the Modesto Library centralized desk project. Curtis discussed how the budget narrative has been streamlined, including the section on revenue and expenditures. Budgeted revenue for the 2018-2019 Budget Year is \$11.2 million. Budget costs are \$12.2 million. Stanislaus County's General Fund contribution is approximately \$500,000 and the Library is using approximately \$450,000 of Fund Balance to balance the budget. \$1.5 million in one-time Building & Improvement project costs from the Library's Fiscal Year 2017-2018 budget were identified as deferred maintenance projects and assumed by the Stanislaus County General Services Agency Department. The Library's key challenge is to reduce its dependence on fund balance while maintaining desired levels of service.

John Fleming, Virtual Services Manager of the Stanislaus County Library – There is a new 18-seat training lab being set up in the Salida Library. It will be used for library staff and the public and it will be a permanent set-up. New tables and chairs will be purchased. The new training lab will be used for staff training next week. A policy will be developed for the use of the room.

Sheriff STARS volunteers will soon have their own offices/sub-stations at Salida and Empire Libraries. The Library has offered to assist with set-up. Phone lines and cable have been installed. Their computers and portable phones are in, as well as Wi-Fi. They need access to the alarm system, and it will be set up so they can disarm and arm this specific zone. The Library is supportive of including a space for STARS volunteers in the new Empire Library.

VIII. Announcements –

Library staff and supporters will staff the Library booth, share information about the library, and give out books on Kid's Day, July 19 from 5-11 p.m. at Stanislaus County Fair.

IX. Next meeting date: Oct. 11, 2018, 4:30-5:30 p.m.

X. Adjournment – Chair

Materials related to an item on this Agenda submitted to the Library Advisory Board after distribution of the agenda packet are available for public inspection at the Modesto Library Reference Desk during normal business hours. Such documents are also available on the Library website at www.stanislauslibrary.org/about_advisory_board.shtml subject to staff's ability to post the documents before the meeting.